

Request Form for Disclosure, etc

I am request for Disclosure, etc of personal information as below.

Date of filling out		year	month	day
Request details	①	<input type="checkbox"/> disclosure		
	②	<input type="checkbox"/> notice of the purpose of use		
	③ of contents	<input type="checkbox"/> correction	<input type="checkbox"/> addition	<input type="checkbox"/> removal
	④	<input type="checkbox"/> suspension of use	<input type="checkbox"/> deletion	
	⑤	<input type="checkbox"/> suspension of provision to a third party		
Requester		<input type="checkbox"/> principal		<input type="checkbox"/> proxy
P r i n c i p a l	Name	(kana reading)		
		(alphabet)		
	Address	〒 (    -    )    Contact number    -    -		
Identity verification document(s)	<input type="checkbox"/> Copy of Driver's Licence <input type="checkbox"/> Copy of Passport <input type="checkbox"/> Certified Copy of Resident Register <input type="checkbox"/> Copy of Pension Book and Copy of Public Utility Charge Bills <input type="checkbox"/> Copy of Health Insurance Card and Copy of Public Utility Charge Bills <input type="checkbox"/> Copy of Residency Card			
P r o x y	Name	(kana reading)		
		(alphabet)		
	Address	〒 (    -    )    Contact number    -    -		
	Identity verification document(s)	<input type="checkbox"/> Copy of Driver's Licence <input type="checkbox"/> Copy of Passport <input type="checkbox"/> Certified Copy of Resident Register <input type="checkbox"/> Copy of Pension Book and Copy of Public Utility Charge Bills <input type="checkbox"/> Copy of Health Insurance Card and Copy of Public Utility Charge Bills <input type="checkbox"/> Copy of Residency Card		
Document to verify the status of proxy	<input type="checkbox"/> Copy of extract of family register <input type="checkbox"/> A certificate of registered matters specified in Article 10 of the Act of Guardianship Registration			
<b>Contents of personal information in connection with the request (To be stated specifically)</b>				
③ Correction addition removal	Items of the personal information	Contents of personal information before correction/addition/removal	Contents of personal information after correction/addition/removal	
④ suspension of use  deletion	<b>Reason for the request for suspension of use/deletion (Tick either of the followings)</b>			
	<input type="checkbox"/> Personal information has been used beyond the scope of the purpose of use The reason of your judgment or fact			
<input type="checkbox"/> Obtained the relevant personal information by fraudulent means. The reason of your judgment or fact				

1. Please fill in all the applicable items in the frame of the bold line. In case of omission of any applicable items, the request will not be entertained.
2. Please fill them out with a black ball-point pen.
3. Please enclose return postage stamp equivalent to 612 yen.
4. Documents of identity verification of the principal and the proxy, as well as documents of the proxy status verification submitted by you will be destroyed upon the completion of our response to your request.
5. We may call your contact number if it is necessary to confirm the details of your request.